



## Meeting Minutes

### Meeting Purpose:

Monthly meeting of the Kirkendall Neighbourhood Association (KNA) Executive.

**Chairperson:** Mark Stewart

### Attendees:

Gideon Bell

Jen Fraser

Stephanie Hilson

Pastor Bryn MacPhail

Susan Millman

Sgt. A. Schultz

David Smith

Mark Stewart

## Agenda

No.	Item
1	<p><b>Introduction and Welcome</b> Special welcome to Pastor Bryn MacPhail – one of the Ministers at Blessings since October 2025. Involved in community engagement activities.</p>
2	<p><b>Approval of agenda, approval of minutes from last meeting</b> Agenda approved with correction of removing reference to Sgt. Kevin Jones. January meeting minutes approved with correction of Egg hunt date to April 4.</p>
<b>Standing Items</b>	
3	<p><b>Councillor's Update</b> – provided by Stephanie Hilson on behalf of Cllr. Wilson</p> <ul style="list-style-type: none"> <li>• Grant money presented to KNA</li> <li>• HAAA tender closed with robust bidding. Currently in process of awarding to successful proponent. Construction on schedule to start end of March, early April.</li> <li>• Class A Cost estimate for renovation of HAAA building came in much higher than expected. Applying for grant to assist with costs. May need to reduce scope of work in order to reduce costs.</li> <li>• Budget amendments currently being received for Mayor's budget. Final budget meeting date is February 19, at which point all amendments will have been received for Mayor's consideration and decision will be made for final budget.</li> </ul>



	<ul style="list-style-type: none"> <li>• Significant weather event ended Friday, January 30 at noon. City is now in process of removing snow – Locke Street being cleared tonight.</li> </ul>
<b>4</b>	<p><b>Police Update</b> – New Crime Manager Sgt. A. Schultz. Have worked with HPS for approximately 25 years in various capacities, new to Crime Manager’s office</p> <ul style="list-style-type: none"> <li>• Crime stats for January <ul style="list-style-type: none"> <li>○ Arson – 0</li> <li>○ Assault – 2 (incl. 1 Domestic assault)</li> <li>○ Break and Enter – 2</li> <li>○ Robbery – 1</li> <li>○ Sexual Assault – 0</li> <li>○ Theft From Auto – 0</li> <li>○ Theft Over \$5,000 – 0</li> <li>○ Theft Under \$5,000 – 0</li> <li>○ Theft of Auto - 1</li> </ul> </li> </ul>
<b>5</b>	<p><b>Police Superintendent Advisory Committee Report</b> – no update.</p>
<b>6</b>	<p><b>Guest Speakers</b> – none</p>
<b>7</b>	<p><b>Communications</b> –</p> <ul style="list-style-type: none"> <li>• Website – working on how to integrate music events into calendar</li> <li>• Jen and Mark to look after social media postings until someone else can take this on. Will be reaching out through Ward 1 newsletter and social posts to promote that we’re looking for a social media person to support our events and communication.</li> </ul>
<b>8</b>	<p><b>Committee Reports</b> – no update</p>
<b>9</b>	<p><b>Music Initiative Update and Review</b></p> <ul style="list-style-type: none"> <li>• Survey feedback from community was to have a music event in neighbourhood.</li> <li>• Focused survey on music initiative given to music committee group – 25 people</li> <li>• Form developed to map out what events are already happening. Form to be added to the KNA website. Goal is to scope out how much is out there. Events will be added to a collective music calendar on website.</li> <li>• Send survey out to people who attended meeting, ask them to send to others they feel might be interested in completed form. Can also send out through Ward 1 newsletter a couple of times (deadline for newsletter is Tuesday before Friday delivery of newsletter from Ward 1). Will not be included on Ward 1 website. Can also go out through the Kirkendall email newsletter.</li> <li>• Survey will provide snapshot of events currently being planned and we can see if there are any gaps that we could organize an event to fill the void.</li> </ul>



<b>10</b>	<b>Treasurer's Report</b> <ul style="list-style-type: none"><li>Jen provided updated financials for the month of January:<ul style="list-style-type: none"><li>Opening balance January 1: \$7,976.14</li><li>Closing Balance January 31: \$ 7,970.92 (decrease due to bank fees)</li><li>Balance allocations:<ul style="list-style-type: none"><li>\$483.05 for Development Committee</li><li>\$7,487.07 for KNA activities</li></ul></li></ul></li></ul>
<b>11</b>	<b>Food Drive update/Spring Plans</b> <ul style="list-style-type: none"><li>Food Drive May 2, 2026<ul style="list-style-type: none"><li>May 2</li><li>Food donation bag nearly complete, pending confirmation of 3 sponsors; final deadline for changes is Feb. 5.</li><li>20<sup>th</sup> year of the Food Drive; approaching 250,000 lbs of donations</li><li>75 posters posted through the neighbourhood. Poster may be able to be printed through City of Hamilton print shop</li><li>Volunteer recruitment starting this week</li><li>Need additional volunteers to set out lawn signs week before Food Drive</li><li>Website being updated with volunteer roles, this week. Emails will start going out to past volunteers. Will also be promoting volunteer opportunities in next Ward 1 newsletter and upcoming social media.</li></ul></li><li>Egg Hunt – Confirmed date is April 4 for event. 4 tosses during the morning - 9:30, 10, 10:30, 11:00. Will be promoted through the KNA email, and may be able to do email through Ward 1 office targeting only the Kirkendall neighbourhood</li><li>Compost Sale – May 9 at Blessings. Truck has been secured to pick up compost. Working on supply of compost from Monaghan's Mushrooms next.</li><li>Community Yard Sale – looking for volunteers to help plan out event for May 30. Also looking for a lawn sign sponsor.</li></ul>
<b>New Business</b>	
<b>12</b>	<b>Other new Business</b> <ul style="list-style-type: none"><li>AGM<ul style="list-style-type: none"><li>have completed forms for Kanetskare rec centre, nothing confirmed. MIP or Blessings as backup locations.</li><li>Ideas for guest speakers – Fringe Festival spokesperson. Aberdeen Gardens developer (Gideon). Sacajewa housing development (Mark to reach out). Beer store owner development possibilities (Gideon to reach out). Jason Allen (new book, Woodcraft, Urban Environmentalist) (Mark to reach out). Tiger Cats (David to reach out). Metrolinx (Mark to reach out). Each speaker would have a display table with scheduled timeslot to speak.</li><li>Musicians playing to promote music initiative</li><li>Cllr. Wilson and Sgt. Schultz would each have allotted time to speak about updates. Mark to check with Ward One office regarding Maureen's availability the week of April 15 or 22.</li></ul></li><li>Building Community Resilience</li></ul>



	<ul style="list-style-type: none"><li>○ community support network for people dealing with difficult issues. Network provides resources for what to do, when. Would like to speak at next KNA meeting.</li></ul>
<b>13</b>	<b>Wrap-up and next Meeting date:</b> March 3, 7:00 p.m. – hybrid - Blessing’s Christian Church and Teams.