



Meeting Minutes

Meeting Purpose:

Monthly meeting of the Kirkendall Neighbourhood Association (KNA) Executive.

Chairperson: Mark Stewart

Attendees:

Jen Fraser

Meltem Koseleci

Gideon Bell

Angelica Martinez

Susan Millman

David Y Smith

Cllr. Maureen Wilson

Mark Stewart

Agenda

No.	Item
1	Introduction and Welcome
2	Approval of agenda, approval of minutes from last meeting Approved unanimously.
Standing Items	
3	Councillor's Update – Cllr. Wilson <ul style="list-style-type: none"> • 2025 budget deliberations underway; public delegates received on November 18. More information available on city website. Budget outlook on tomorrow's General Issues Committee, actual deliberations will begin in January. Cllr. Wilson serving as Chair for current budget process. • Outdoor shelter work in Barton/Tiffany area. Plan for shelter to be operational before winter begins. Initiative to be run by Good Shepherd but is a Municipal shelter project. • Online survey available for feedback on bike boulevard on Kent/Pearl. Survey closes November 12.
4	Police Update – A/Sgt. Kevin Jones provided written report in his absence <ul style="list-style-type: none"> • 17 occurrences in October (11 in October 2023) <ul style="list-style-type: none"> ○ 2 assaults, ○ 1 sexual violation



	<ul style="list-style-type: none">○ 10 thefts from auto○ 4 break & enters○ 0 robberies○ Many occurrences were theft from autos and many occurrences were around HAAA Park. Will be putting special attention to this area to get night coverage.○ No major issues around Halloween noted in Kirkendall.○ No word from encampments● Hindu celebrations scheduled for south end of Dundurn area. Police will be monitoring this based on demonstrations that have occurred in other cities.
5	Police Superintendent Advisory Committee Report – haven't received any notices of meetings
6	Guest Speakers – none
7	Communications <ul style="list-style-type: none">● Website Changes<ul style="list-style-type: none">○ Dale has been able to get on website to complete updates○ Would like to meet with Dale in January to review how website is working in terms of updates○ Having issues with getting Map on site○ Issues with "Events" email – Dale and Jen not able to access. Check email from John that provides directions of how to access CloudWaze○ Need to add meeting minutes to website.● Past month's social media/Facebook issues<ul style="list-style-type: none">○ No update
8	Planning Committee <ul style="list-style-type: none">● No update
9	Development Committee <ul style="list-style-type: none">● No update
10	Treasurer's Report <ul style="list-style-type: none">● Jen provided updated financials for month of October.<ul style="list-style-type: none">○ Opening balance Oct. 1: \$10,498.87○ Closing Balance Oct. 31: \$10,799.12○ Balance allocations:<ul style="list-style-type: none">▪ \$2,624.25 to Mission Services from May 2024 food drive (will increase if final 2 sponsorship payments are received)▪ \$483.05 for Development Committee○ Available funds for KNA activities: \$7,691.72



	<ul style="list-style-type: none">• Still waiting for a couple of payments for Food Drive coming in. Total of \$750.00.
11	Events Report / Holiday Crafting/Food Drive 2025 <ul style="list-style-type: none">• Food Drive 2025 organization getting started.<ul style="list-style-type: none">○ Currently approaching existing sponsors for renewal of support○ Approaching some new sponsors for Food Drive, but also ask if they'd be interested in year long sponsorship for KNA events○ Getting bag design going; arranging bus from City.○ Bag design to include impact stat from Mission Services from their recent newsletter: <i>"In 2023 Mission Services, through their Good Food Centre and East Hamilton Food Centre (our donations support both) served 69,879 individuals. 28,386, 41% of this number, represents kids under 18. This group is the largest demographic being supported."</i>○ MIP and bus in process of being secured.○ Dale will be updating website around mid-November.○ Craig's Cookies on board to provide gift-in-kind. Looking to arrange a year-long commitment so other activities can also be covered.• Pumpkin Sale<ul style="list-style-type: none">○ Refunded \$125 in sales; \$116 donated back, plus \$60 from a family who wanted to help with something we do in the future. Will add to Community Fridge donation as discussed at October meeting• Holiday Crafting<ul style="list-style-type: none">○ Can use money from compost sale to top up supplies for crafting party○ Being held November 23; Blessings sign has been changed to promote Holiday crafting party○ Will promote community fridge donations at Crafting party• Community Fridge donation<ul style="list-style-type: none">○ Taking \$500 from KNA reserve, plus donated pumpkin purchases○ Arranging to go shopping for bulk donation at end of December
	New Business
12	Other new Business – 2024/2025 Neighbour Check-in Survey <ul style="list-style-type: none">• Will be sent out through Mailchimp Survey; Want to add some of the visuals used in previous incarnation of community engagement activity. Also want to be able to present on paper at our events.• Use graphics with each theme question• If survey is going out through third party (eg. Ward 1 newsletter), might be useful to give some context as to who the KNA is and ask people how they heard about the KNA. (ie. – question – How did you hear about the KNA? How do you learn about our activities? Through social media? Through church sign?)• Might be useful to gauge interest in neighbourhood activities from adjacent neighbourhoods (eg. Does anyone from Durand or Strathcona come to our Compost sale or pumpkin sale?)• Planning to have digital device available at Holiday Crafting party; also have some paper copies available. Create QR code for people to access on their own devices.• Have survey ready for November 15 Ward 1 Newsletter. David to complete this weekend and will send to Mark for final review. Jen to contact Ward 1 communications person to confirm



	<p>newsletter deadline. Send out through KNA email newsletter. Send out through Social Media a few times (send out on a Monday and a Thursday)</p> <ul style="list-style-type: none">• Will do an initial review of what we've received at the December meeting and decide if we want to do a second push• Would be good to have QR code poster at a few key business locations (Picks & Sticks, Library, Dundurn Market – stick to our Food Drive depot partners)
13	Wrap-up and next Meeting date: Tuesday, December 3 rd , 2024. Will be hosted by Mark and Jen at their house.