



Meeting Minutes

Meeting Purpose:

Monthly meeting of the Kirkendall Neighbourhood Association (KNA) Executive.

Chairperson: Mark Stewart

Attendees:

Mark Stewart

A/Sgt Kevin Jones

David Y Smith

Jen Fraser

Gideon Bell

John Benjamin

Susan Millman

Meltem Koseleci

Agenda

No.	Item
1	Introduction and Welcome Welcome new member David Smith
2	Approval of agenda, approval of minutes from last meeting Approved unanimously.
	Standing Items
3	Councillor's Update – Cllr. Wilson sent regrets.
4	Police Update – A/Sgt. Kevin Jones <ul style="list-style-type: none"> • 22 occurrences in April – 5 assaults, 2 stolen auto, 7 thefts from auto, 6 break & enters, 2 robberies. • no increases over last year at this time, most incidences occurred in Kirkendall North with one incident in Kirkendall South • with nicer weather, incidents tend to increase as more foot traffic. • dealing with protests and rallies right now, outside of the Kirkendall neighbourhood • encampment locations – City website has a list of allowed encampment locations. Email City address unsheltered@hamilton.ca with questions or concerns about encampments and that email will be redirected to police.
5	Police Superintendent Advisory Committee Report – no update
6	Guest Speakers – None
7	Communications <ul style="list-style-type: none"> • Website Updates (Re-Development) - new site presentation



	<ul style="list-style-type: none"> ○ <u>Next steps</u>: review of content to make sure it includes everything we want, followed by training of how to maintain website. ○ <u>Goals</u>: <ul style="list-style-type: none"> ○ change hosting provider; modernize look and feel of site; keep content that existed but add new as well; add security to site (https); update communication tool (Mailchimp, social media); make it easy to maintain site. ○ Want to make each page consistent – eg: Who, What, Where. Info for each page on new website has been taken from current website content. ○ Looking for feedback for some content, eg. Development Review Committee ○ Meeting minutes – suggest these be put into a blog post for each set of minutes. ○ Contact form – email sent to info@kirkendallhood.ca ○ Privacy Policy – currently using a general policy but advised to examine more closely to make specific to our needs. ○ <u>Next steps</u>: <ul style="list-style-type: none"> ○ finalize mailboxes, complete training document for how to work with page to update info, domain registration info and renewal. ○ Items to consider/look into: cookie policy needed? (Gideon to investigate this) ○ Gideon to share link to new site with Executive members. ○ Goal to have site live by end of May, training can take place concurrently and shortly before ○ Would be helpful to have a standard form people can for volunteers when they sign up through the site.
8	<p>Planning Committee</p> <ul style="list-style-type: none"> • No update
9	<p>Development Committee</p> <ul style="list-style-type: none"> • No update
10	<p>Treasurer's Report</p> <ul style="list-style-type: none"> • Paid bills for food drive donation bags, compost expenses • Susan is now signed as signatory; Barb Howe removed (also removed Terra Merrit)
11	<p>Events Report / 2024 Food Drive, Compost Sale plans</p> <ul style="list-style-type: none"> • Food Drive <ul style="list-style-type: none"> ○ Filled 2 Mission Services trucks and part of a van, which is consistent with collection in previous years. Still collecting from apartments and condos, plus off-site collections at various businesses ○ Good weather helped in success of day ○ Few modifications this year – no boxes from Mission Services; bus returned to unload part way through route but did not need time extension consequently. Suspect we'll go with no boxes next year and let Mission Services bundle in their containers again. ○ Lots of social media posts around event. Will share poundage when available, Blessings will put poundage on their sign.



	<ul style="list-style-type: none"> ○ Next steps: issue invoices for sponsors and thank you notes to supporters. ● Compost <ul style="list-style-type: none"> ○ Compost is being delivered Friday night; trucking issue – original company not available, but new company has been found. ○ 17 people lined up to help shovel. Start at 8am with shovelling; first people arriving at 9:30. ○ Eventbrite set up to schedule sign up time for people to pick up pre-orders. 432 bags pre-ordered, expect to have 500 pre-sold by Friday morning. Last year was over 700 bags sold. ● AGM was successful, but only about 20 people attended plus a few online. Speaker’s presentation is available as pdf, so can be posted online. ● Potential future engagement – Speaker series
	New Business
12	Other new Business <ul style="list-style-type: none"> ● HATS presentation request - Have been approached by HATS (Hamilton Alliance for Tiny Shelters) to give presentation to Executive committee about what HATS is and what they do. Example of HATS house is the shelter in the parking lot at First Unitarian Church. Agreed to plan to come to June meeting.
13	Wrap-up and next Meeting date

Next Meeting Date: Tuesday June 4th, 2024
