



Meeting Minutes

Meeting Purpose:

Monthly meeting of the Kirkendall Neighbourhood Association (KNA) Executive.

Attendees:

Mark Stewart (Meeting Chair)
Gideon Bell
Jen Fraser
A/Sgt Kevin Jones

Meltem Koseleci
Susan Millman (Recorder)
Vanessa Reid

Regrets:

Jesse Gallant

Minutes

No.	Item
1	Introduction and welcome – Mark Stewart
2	Approval of agenda, approval of minutes from last meeting
	Standing Items
3	Councillor’s Update Not available - Councillor Wilson unable to attend
4	Police Update – A/Sgt. Kevin Jones <ul style="list-style-type: none"> • Month of March has been very quiet with 7 reported occurrences. Average for March is typically 15 reported occurrences. • Tents around City Hall starting to be dismantled, but not anticipated that these tents will be relocated far from downtown core
5	Police Superintendent Advisory Committee Report No Update
6	Guest Speakers – None



7	<p>Communications</p> <ul style="list-style-type: none">• Website Updates (Re-Development) – Gideon Bell<ul style="list-style-type: none">○ Additional costs for Word-Press add-ons. Looking at ways to avoid needing to use add-ons○ Planning to have listing of planned events on landing/home page of site with links to other relevant information grouped within headings on homepage. Need to determine what items to prioritize within these headings○ Agreed to include meeting minutes on website, to be posted within a couple of weeks of relevant meeting○ Plan is for multiple executive members to be able to easily complete updates to site, as required• Past month's social media – Vanessa Reid<ul style="list-style-type: none">○ Promotion of Egg Hunt held on last Saturday of March○ Upcoming – Compost sale and pre-order information
8	<p>Planning Committee No update</p>
9	<p>Development Committee No update</p>
10	<p>Treasurer's Report – Jennifer Fraser</p> <ul style="list-style-type: none">• Opening balance March 1, \$6,562.97; Closing Balance March 31, \$6,324.22• March expenses – cheques for \$240 (Egg Hunt sponsorship) and \$475 (Food Drive donation bag design), plus \$3.75 in bank fees• Going to bank on Friday for Signatory• Year end financial report underway, to be completed for AGM
11	<p>Events Report – Jennifer Fraser</p> <ul style="list-style-type: none">• Egg Hunt (March 30)<ul style="list-style-type: none">○ 100+ kids participated in 4 timed egg drops, beginning at 9:30 and continuing every 30 minutes until last drop at 11:00○ 10 & 10:30 time slots were busiest○ Monetary donations were received during Egg Hunt○ craft stations successful this year – need new ideas for next year and set up one more table (need 4)• Food Drive (May 4)<ul style="list-style-type: none">○ HSR bus has been confirmed○ poster in production, moving on to door hanger design next, then event day sign○ Biggest struggle right now is recruiting volunteers to help on the bus; currently 5 volunteers, need another 10 people to assist on bus. Ideally want 16 on the bus, including supervisors (8 on bus packing, 8 on street collecting).○ Susan and Barb to look for contacts to reach out to schools for volunteers



	<ul style="list-style-type: none"> ○ Patti Post has volunteered to provide treats day of Food Drive again this year ○ Bus route will be same as last year (staying south of Aberdeen). ○ Social media schedule has been set up ○ E-blasts ongoing ○ Received \$500 donation from movie production company working on Flatt Ave. ● Compost Sale (May 11) <ul style="list-style-type: none"> ○ email has been sent out for pre-ordering (sent to people who have pre-ordered in previous years). Website updated today with Compost sale information. ○ Pre-sales have begun ○ Need volunteers for shoveling. Have 3 currently. ○ Monaghan’s Mushroom farm is willing to donate compost this year; only cost will be bags. ○ Social media schedule has been arranged ○ E-Blasts ongoing ● Potential alternate fundraising option <ul style="list-style-type: none"> ○ Bottle drive?
New Business	
12	<p>Other new Business – AGM planning</p> <ul style="list-style-type: none"> ● Zoom or Team link will be provided and shared in upcoming emails to membership list, promoting the AGM <ul style="list-style-type: none"> ○ Guest Speaker idea – City Horticulturalist on topic of changing garden practices to keep up with changing climate. Alternative possible speakers on topic – RBG (Mark to contact), Russ Ohrt – Backyard Harvest, Vanessa has contact from Alleyway tours/walks ● Potential speaker #2 – Felicia or alternate– Locke St. Community Fridge update ● Community Update – Mark to speak about why the KNA exists and the things we do ● Jen to pick up some basic snacks. We will provide coffee. ● Send draft minutes from 2023 AGM out with email 2 weeks before, 1 week before. Use link rather than pdf
13	Wrap-up and next Meeting date

Next Meeting Date: Tuesday April 23rd, 2024 (AGM)